

# Gujarat Technological University

No: GTU/Exam form/1 & 2 Year\_Reg\_Rem /S-18/MPH-2594/1747

Date: 21 /03/2018

## Instructions for filling up the exam forms of D. Pharm (1<sup>st</sup> and 2<sup>nd</sup> Year) Regular/Remedial Summer-18 exam

Instructions for submitting Examination forms of D. Pharm (1<sup>st</sup> and 2<sup>nd</sup> Year) Regular/Remedial at GTU are as under:

- (1) Please download the pdf file of Exam forms of D. Pharm (1<sup>st</sup> and 2<sup>nd</sup> Year) Regular/Remedial from respective institute admin panel.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of the student to GTU.
- (4) If as per the detention rules, student is not eligible for current exam then do not send exam form of the student to GTU.
- (5) Please verify subject codes of the students, if any mismatch or doubt found then immediately inform to GTU on [dph@gtu.edu.in](mailto:dph@gtu.edu.in) till **26/03/2018**.
- (6) If there is any mismatch found in mid/internal component in the exam form of the student then the institute will have to inform about the same to GTU on [dph@gtu.edu.in](mailto:dph@gtu.edu.in) till **26/03/2018**.
- (7) After filling the exam forms, Institute has to gun the exam forms using barcode reader within time schedule.
- (8) After gunning all the exam forms send scan copy of single challan with challan no. on [dph@gtu.edu.in](mailto:dph@gtu.edu.in) within time schedule. For payment do the online payment through SBI. See guideline:  
<http://www.gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>
- (9) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms at institute till the declaration of all rechecking/reassessment results of D. Pharm. Summer 2018 exams.
- (10) D.D. will not be accepted.
- (11) For any assistance institute can call on **079-23267537** or **9909961894**

### Schedule

Sr.	Description	Date
1.	Dates for students to fill the exam forms in respective institute.	<b>22-03-2018 to 28-03-2018</b>
2.	Dates for colleges to Gun the exam forms	<b>22-03-2018 to 28-03-2018</b>
3.	Date for colleges to send scan copy of fee payment challan to GTU	<b>31-03-2018</b>
4.*	Dates for the Students to fill the exam form with <b>Penalty*</b>	<b>02-04-2018</b>
5.*	Dates for the colleges to Gun exam form with <b>Penalty*</b>	<b>3-04-2018</b>

\* **Penalty would be Rs 100/- per student.**

-s/d-

**I/c Controller of Examinations**